

# VENDOR APPLICATION PROCESS

## **APPLICATION DATES:**

November 1<sup>st</sup>, 2018: Current Preschool Parents

November 5<sup>th</sup>, 2018: Alumni Parents, Church and Community Businesses

## **STEPS TO COMPLETE APPLICATION:**

1. Email [cccsipandshop@gmail.com](mailto:cccsipandshop@gmail.com) on your allotted application day.
2. Include: Name, Business Name, Product Description and if you are a current preschool parent.
3. Specify if you will be renting a vendor table (\$45 fee) or donating a \$25+ raffle item. \*\*If you are renting a vendor table for the event, you **must** also donate a \$25+ raffle item.
4. If you have a picture to show what you sell, that would be helpful in the selection process.

**ALL VENDORS WILL BE CHOSEN IN THE ORDER THEY ARE RECEIVED. ONCE YOU'VE BEEN SELECTED, YOU WILL BE NOTIFIED VIA EMAIL. YOU WILL THEN FILL OUT THE REGISTRATION FORM FOUND ON OUR SCHOOL WEBSITE UNDER THE SIP AND SHOP TAB AND RETURN WITH YOUR CHECK AND RAFFLE ITEM ON NOVEMBER 19<sup>th</sup>.**